New Residents

If you have never paid a registration permit fee to the Town of Exeter, NH or have not done so for more than a couple of years, you are not established as a resident in our database and will not be able to register a vehicle without establishing your residency. To do that, you'll need to bring in your current driver's license or other official photo ID and proof of your address in Exeter, NH. You can prove residency with items such as a utility bill or an official rental or lease agreement, or an official letter from the owner of the building or a mortgage agreement. Unfortunately, we cannot accept notes from roommates or items that were not actually mailed to you. Also as a reminder, if you have just moved to NH you have 60 days to apply for a NH Driver's License by NH State Law (RSA 263:35). If you do not apply for a NH Drivers License within the 60 days you will not be allowed to renew your vehicle registration, or register any other vehicles.

Renewal of A Vehicle Registered in a Different NH City/Town Last Year You must bring your current registration in to our office to renew because we have no record of your vehicle in our system. If you have lost your registration, you must get a Certified Duplicate Copy of your current registration from any State of NH DMV substation.

Changing Your Out-of-State Registered Vehicle to New Hampshire For vehicles with a model year of 2000 or older:

You need one of the following along with a Bill of Sale signed by both Seller(s) and Buyer(s) or a sales receipt:

- The prior owner's previously issued NH registration (out-of-state registration is not acceptable) OR
- A valid NH or out-of-state title OR
- A verification of VIN (<u>Form 19A</u>) completed by an appropriate agency law enforcement officer, NH State Inspection station, **OR** NH dealer.
- Proof of residence in Exeter (which would be a rental or lease agreement or mortgage agreement and a photo ID such as your Driver's License)
- The prior owner's previously issued NH registration (out-of-state registration is not acceptable)
- · A valid NH or out-of-state title.

For 1999 or newer vehicles, you need to bring:

- Proof of residence in Exeter (which would be something recently mailed you at your new address, a rental/lease or mortgage agreement, and a photo ID such as your Driver's License)
- The date of birth of any co-owner
- Your out-of-state Title
- Your out-of-state registration
- The current mileage on your vehicle
- The name and mailing address of your lien holder (if you have one).

We will prepare your application for NH Title and your registration permit and collect the Town of Exeter and the State of NH registration permit fees., title fees, and issue NH plates. If you can't get your title from the lien holder, registering your vehicle in NH will become a two-step process and you will not be able to get NH plates until the State Title Bureau has swapped titles with your lien holder. You will need to come into the Town Clerk's office with:

- Proof of residence in Exeter(which would be something recently mailed to you at your new address, a rent receipt or lease agreement, and a photo ID such as your Driver's License)
- The date of birth of any co-owner
- Your out-of-state registration
- The current mileage on your vehicle

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• The name and mailing address of your lien holder (if you have one).

We will prepare the NH Title Application for you. You will need to mail that application form to Concord to start the process of changing your title to a NH title. Within a several week period, you will receive a letter from Concord DMV notifying you that your title is changed and authorizing you to get NH plates for your vehicle. Bring that letter in to the Town Clerk's office and we will issue you a registration and issue you NH plates.

If you can't get your title from your lien holder and your out-of-state registration is expired or will expire within 20 days, **OR** your vehicle insurance has been canceled, **OR** your out-of-state plates have been turned back in to that state, **OR** your vehicle is leased, you may be eligible for a 60-Day Temporary plate and registration. Come in to our office with:

- Proof of residence in Exeter (which would be something recently mailed to you at your new address, a rental/lease or mortgage agreement, and a photo ID such as your Driver's License)
- The date of birth of any co owner
- Your out-of-state registration
- The current mileage on your vehicle
- The name and mailing address of your lien holder (if you have one)
- The cancelation notice from your insurance company, your Lease Agreement, or your returned plate receipt

We will prepare your application for NH Title, your registration permit and collect the Town of Exeter registration permit fees. You will then go down to the State of NH DMV Sub Station in Epping located at 315 Calef Highway where you will pay your State of NH registration fee and Title fee and receive a 60 day temporary plate to use while your title is being swapped with your lien holder. When the title is all set, the State will mail you a letter. Bring the letter to the Exeter Town Clerk's Office where we will issue you a a set of metal NH plates.

Supporting Documents

Vin Verification Form 19A

Web Links

RSA 263:35

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